

**Regular Meeting of the  
White Lake Township Library  
Board of Trustees  
Thursday February 28, 2008**

**Call to Order**

President Margaret MacDonald called the meeting to order at 6:38 p.m.

**Roll Call**

President: Margaret MacDonald, Vice-President: John Hedrick Secretary: Kathryn Fitzgerald, Treasurer: Glenn Rossow CPA, Trustee: Suzanne Fenske, Trustee: Jennifer Schulz and Interim Director: Denise Stefanick.

**Approval of the Agenda**

Vice- President Hedrick made a **motion to approve the agenda.**  
Secretary Fitzgerald seconded the motion. **Motion carried.**  
(5 Yes Votes)

**Public Comments**

None.

**Approval of the Minutes**

Trustee Fenske made a **motion to approve the minutes of the January 24, 2008 regular meeting.** Treasurer Rossow seconded the motion. **Motion carried.**  
(5 Yes Votes)

Vice-President Hedrick made a **motion to approve the minutes for the January 31, 2008 special meeting.** Trustee Schulz seconded the motion. **Motion carried.**  
(5 Yes Votes)

**President's Report**

**Director Search**

Discussion held on Director Applicants. Second interviews scheduled.

**Vice President's Report**

None.

**Secretary's Report**

None.

**Treasurer's Report**

**Vendor Bills**

Treasurer Rossow presented the Vendor Bills.

Treasurer Rossow made a **motion to accept the Vendor Bills totaling \$46662.44**. Secretary Fitzgerald seconded the motion. **Motion carried.**

(5 Yes Votes)

**Reports of Committees**

**Strategic Planning Committee**

Trustee Fenske to schedule meeting with Hartzell-Mike Consulting LLC, strategic planning firm, for initial presentation.

**Interim Library Director's Report**

See attachment.

Treasurer Rossow made a **motion to accept the computer resources policy as written**.

Trustee Schulz seconded the motion. **Motion carried.**

(5 Yes Votes)

**Unfinished Business**

None.

**New Business**

Library Calendar – 2009

Treasurer Rossow made a **motion to amend the 2008 calendar to change holiday closing days to include Sat after Thanksgiving and to accept 2009 calendar for TLN**.

Trustee Schulz seconded the motion. **Motion carried.**

(5 Yes Votes)

**Adjournment**

Treasurer Rossow made the **motion to adjourn the meeting**.

Trustee Fenske seconded the motion. **Motion carried.**

(5 Yes Votes)

**Meeting adjourned at 9:13 p.m.**



Kathryn M. Fitzgerald  
Secretary

White Lake Township Library Board

Minutes of Meeting

Thursday January 24, 2008

## Interim Library Director's Report to the Library Board - February, 2008

### Administration:

Financial: Audit started on 2/11/08

#### Maintenance and Building improvement:

- Staff workspace installation scheduled for 3/17-3/19
- Additional shelving in fiction area installed 2/24/08
- Ceiling leak in lower level – Doug Girst will correct the problem by changing the plumbing of Furnace Humidifier drain line.

#### Personnel:

- MeL database training – Susan Bartman & Denise Harris
- Michigan Leadership Academy – Amy Rosen, March 10-13
- Public Library Conference – Denise Stefanick, March 25-29

#### Technology:

- Catalog
- Filters installed on Youth Area Computers

### Communication and media coverage

#### Grants & Donations:

- Kroeger - \$100 in honor of Margaret MacDonald
- In memory of Mary Somerville – Bench
- Block Grant – \$1,000 audio books for visually impaired residents

#### Library programs:

- Adult - Computer Repair & Handwriting Program
- Youth – Lego Contest, valentines family, drop in craft and Car Seat
- Toddler and Preschool Story times, Baby Play group
- Book Discussions
- Art @ the Library- Michigan Quilt Artist Invitational - Music

#### Outreach:

- Two Eagle Scout Projects at the Library
- Dublin and Independence Village Book Discussions
- Historical Society partnering with us for fall program

State of Michigan - State Aid Report filed January 31, 2008

Questions?