

Stickney-Forest View Public Library District
Board of Trustees
Minutes of the Board Meeting
February 23, 2011

The meeting was called to order at 7:05 pm by Board President S. Hosek. Present at roll call were President S. Hosek, Secretary M. Blatter, Treasurer L. Santilli, Trustee C. Dumas and Trustee Jason Bruscato. Absent from the meeting: Trustee J. Lopez. Present from the Library staff were Staff Liaison, G. Fitzgerald and Library Director, S. Cottonaro.

Community Input: None

Staff Liaison: G. Fitzgerald substituted for E. Seeskin: nothing to report.

Department Reports:

Administration: S. Cottonaro explained that the My Media Mall enables the Library to offer e-books to patrons. The e-books will be able to be ordered online and will be automatically deleted from the e-readers after three weeks.

Circulation: L. Santilli commented on the graph depicting circulation. She was pleased to note that circulation is up 1000 items compared to two years ago.

Secretary's Minutes:

- January 26, 2011- Regular Board Meeting Minutes: filed for audit as written.

Treasurer's Report: Discussion regarding the dismal rate of CDs.

Revenue & Expense Report: S. Hosek voiced concern that the Adult Print line item was more than halfway through its budget. S. Cottonaro explained that they were trying to fill gaps in the collection created by the extensive weeding done and to develop a more relevant collection. They are aware of their budget and are keeping that in mind.

Warrants: The Board reviewed the payroll from 1/3/11-1/16/11, pay date 1/26/11, check #8506-8508 & 14 debits, Fed tax, IL tax & IMRF were all debits, State disbursement check #8509, payroll from 1/17/11-1/30/11, pay date 2/9/11, check #8527-8529 & 14 debits, Fed tax & IL tax were debits, State disbursement check #8530, payroll from 1/31/11-2/13/11, pay date 2/23/11, check #8531-8533 & 14 debits, Fed tax, IL tax & IMRF were all debits, State disbursement check #8534.

S. Hosek motioned to pay the payroll and J. Bruscato seconded the motion.

Roll call results were:

Aye - S. Hosek, M. Blatter, L. Santilli, J. Bruscato and C. Dumas

Nay - none

Absent - J. Lopez

Abstain - none

Invoices were reviewed. Invoices presented for payment were checks #8510-8526, 8535-8548 & 4 debits totaling \$17,213.16.

C. Dumas motioned to pay the invoices and L. Santilli seconded the motion.

Roll call results were:

Aye - S. Hosek, M. Blatter, L. Santilli, J. Bruscatto and C. Dumas

Nay - none

Absent - J. Lopez

Abstain - none

Resolution 2011-02: Resolution to Appoint an Interim Trustee - none present

Resolution 2011-01: Resolution to Allocate Funds Raised at the 75th Anniversary Block Party, Craft Fair, etc. for Phase II of the Gates Grant Match;

J. Bruscatto motioned to accept the resolution and C. Dumas seconded the motion.

Roll call results were:

Aye - S. Hosek, M. Blatter, L. Santilli, J. Bruscatto and C. Dumas

Nay - none

Absent - J. Lopez

Abstain - none

Emergency Planning Exercise: S. Cottonaro informed the Board that the Library is participating in and is one of the sites for a disaster drill involving the Stickney Public Health District, Fire Department and Stickney Township. She felt that there would be too much commotion for the patrons and requested closing the Library for the drill.

M. Blatter motioned to close the library from 9 am to 12 pm on April 13, 2011 for the Emergency Dispensing Exercise and L. Santilli seconded the motion.

Roll call results were:

Aye - S. Hosek, M. Blatter, L. Santilli, J. Bruscatto and C. Dumas

Nay - none

Absent - J. Lopez

Abstain - none

CD/DVD Display: S. Cottonaro reported that the staff is still pushing for new display shelves for the DVD and CD collection. While they are too expensive for this year, it was agreed to fit them into next year's budget.

New Business: S. Cottonaro told the Board she is scheduling the Block Party for June 11, after school is out, but before most family vacations begin, and she plans on using the north parking lot rather than seeking closing 43rd Street.

Hearing no objections the meeting was adjourned at 7:57 PM.

Respectfully Submitted,

Marjorie Blatter; Secretary