

## Minutes of the Ransom District Library Board of Trustees Regular Meeting – February 16, 2010

Meeting was called to order by President Asselmeier at 7:10 p.m.

Members present: Prentice, Heed, Miles, Asselmeier, Keeney, Haan, Gelbaugh

Members absent: Klein

Director: Katie Bell Moore

No Public

Guest: W. J. Schroer

### Special Agenda Item:

Presentation by W. J. Schroer on strategic planning and how his company would go through the process with the Library Board. He provided a detailed report on the process and a reference list of other libraries he has worked with on this project.

### Consent Agenda:

Minutes of the January 19, 2010, meeting were reviewed. *Motion Miles/Keeney to approve as written. Carried*

### Financial Report:

Gelbaugh reported the Balance Sheet was corrected to show up date of Edward Jones account. A budget amendment report was presented for line item tranfers, dated February 16, 2010. *Motion Haan/Miles to approve requested transfers on the budget amendment report dated February 16, 2010. Motion carried.*

President's Report – No Report

Director's Report –

### Building

- I am in the midst of bidding out the landscaping/lawn care contract. A mandatory pre-bid meeting was held on Thursday, Feb. 11<sup>th</sup>. Four landscaping firms attended. Bids are due on Feb. 18<sup>th</sup> and there will be a public opening on Feb. 19<sup>th</sup>. I will have my recommendation for the Board at the March board meeting.
- The sign on the front lawn is getting close to needing replacement. I will begin researching our options.

### Programs

- The Library will participate in Plainwell's first Art Hop on February 16<sup>th</sup>. We will host local children's book illustrator Korene VandenBerg, painter Deborah Mattson, and felt artist Suzanne Higgs.
- The first RDL Olympics was a huge hit on Saturday, Feb. 13<sup>th</sup>. Approximately 100 people attended the event and played a variety of games including swordfighting with pool noodles, speedskating with shoeboxes, and the 100-inch dash. We heard many comments that parents appreciated the afternoon of free entertainment.
- The Adult Reading program kicked off with a fun presentation by author Kristina Riggles. Currently there are 21 adults signed up for the program.

## Administrative

- I am in the process of compiling the information needed for a quote on adding worker's comp to our liability insurance policy.
- Julie Stout has begun her maternity leave earlier than expected and may have an induced delivery on Tuesday, Feb. 16<sup>th</sup>.
- I have submitted and received the Mel Delivery and Technology reimbursements from the SMLC, for a total of \$3,000.

### Committee Reports:

Budget – Reported under Financial Report  
Buildings and Grounds No Report  
Endowment – No Report  
Personnel – No Report  
Public Relations – Art Council working with Library on a Children's Program

Trustee's Comments – No comments

Comments from the Public – No Public

Continued Business: Gift Acceptance Policy Review

New Business – First Reading of Gift Acceptance Policy rewrite to replace Policy 20 adopted in March of 2006-Haan will email rewrite to the board prior to the March meeting.

Motion to adjourn at 8:30 p.m. Keeney/Prentice carried

Next Meeting March 16 2010

Respectfully submitted,  
Connie Haan Secretary

Next Meeting will be held on March 16, 2010

