

Friends of the Northborough Free Library, Inc.
Meeting Minutes
April 29, 2009

Present: Melanie Magee (Chair), Jean Langley, Rick Leif, George Bender, Ellen Church,
And Jackie Teeven

The meeting was called to order at 7:05 p.m. by Melanie Magee.

Minutes: The minutes of the March 25, 2009 meeting were accepted with corrections.

Financial Report: Rick met with Clausen & Co. (CPAs) to file for an extension (routine) past the May 15 tax filing date for non-profits.

We have received a letter from the IRS stating we failed to file Form 8734 (form for non-profits, enables acceptance of grants and donations). Rick has receipt confirming that we sent same to IRS in 2007. He will copy and resend to IRS.

The Friends have received a donation of \$60,000 from the estate of Elizabeth Benoit, a longtime member of the Friends. She requested that the donation be used to purchase large print books and any other items/services that would benefit senior citizens. The donation will be transferred to the Trustees' who have the responsibility to disburse the funds as requested.

The Friends will renew the passes for the Higgins Armory at a cost of \$200.

E-bay: Ellen presented her E-bay/Amazon report and a check for \$360.78 for April 2009.

Trustees: Barbara Virgil has joined the Board to replace Richard Tucker. Regrettably, Ed Hurwitz has also resigned, citing work commitments.

Old Business: Donations for the Book Sale are coming in. The sale, slated for Sat. May 30, is posted on the front page of the library website. Set up will begin on Wed., May 27, from 9:30 am-2:30 pm. There is also a posting on the homepage for the Basket Raffle, which will begin on May 30 and run for two weeks. Notices for both events will also be placed in this month's Gale Forecast.

Melanie continues to research the best vendor for water for the Internet Cafe.

The pictures from the Grand Opening have been placed on a digital photo frame but additional adjustments must be made before they can be displayed in the library.

New Business: Due to budget cuts, Jean and her staff are developing a volunteer program to replace the work normally done by pages. The pages are funded through the summer.

The next meeting will be held on Wed., May 27, 2009 at 7 p.m.
The meeting was adjourned at 8:35 p.m. by Melanie Magee.

Respectfully submitted,
Jackie Teeven

