



**MINUTES OF THE LA GRANGE PUBLIC LIBRARY
BOARD OF TRUSTEES REGULAR MEETING
July 20, 2010**

- PRESENT:** Becky Spratford, Bill Coffee, Caroline Coryell, Mary Nelson, Rose Taylor
- ABSENT:** Jane Byczek, Steve Wolf
- STAFF:** Jeannie Dilger-Hill, Bridget Bittman, Debbie Darwine, Kelly Durov, Nancy Roy, Brooke Sievers, Noël Zethmayr
- VISITORS:** Beth Palmer

Meeting opened by President Becky Spratford at 7:31 p.m.

PUBLIC COMMENTS ON THE AGENDA: Beth Palmer, editor from Patch, advised the Board of a launch date of July 30, 2010. Patch is a new AOL service available online only which covers La Grange and La Grange Park.

MOTION: Moved by Caroline Coryell and seconded by Bill Coffee to approve all minutes which were presented by omnibus vote.

Roll call vote was taken: Bill Coffee-aye, Caroline Coryell-aye, Mary Nelson-aye, Rose Taylor-aye, Becky Spratford-aye.

MOTION CARRIES

COMMUNICATIONS: Reference feedback regarding the youth homework page was reviewed. Bill Coffee commented we know they're reading it.

DIRECTOR'S REPORT: Jeannie Dilger-Hill reported she has been serving on the MLS Delivery Team which has been meeting more and more frequently. The first thing the team is doing is trying to figure out what it would cost libraries to keep their service existing as is, if there was a financial crisis. Preliminary reports indicate our portion might be as much as \$18,000.00 a year. Becky Spratford asked how much we pay for MLS. Jeannie Dilger-Hill responded we pay nothing for MLS. We pay SWAN fees and this would be in addition. Various options and different scenarios are being tossed around. It was noted there are no good options, they do not want to limit or charge patrons; discussion followed.

The Scholastic Book Fair was very successful, their rep was impressed. A lot of people put in a lot of work. We had the option to take a 50% credit or 25% cash for our sales. It was noted we took the credit which will go a lot further.

Patron Services is going to lose a page and clerk in August. We will have some positions open for the first time in 18 months. A graph regarding items loaned/borrowed was reviewed.

BookNews e-newsletters have been launched; Reference is responsible for the bulk of them. The email sent out was reviewed and the response was overwhelming positive; there were no negative comments. Rose Taylor asked if staff picks the books. Jeannie Dilger-Hill responded most are generated but we can create some.

Circulation stats for May & June were reviewed. Becky Spratford noted the Summer Reading Program has been nice with the separate table since it frees up staff to answer questions.

Comments and suggestions were then reviewed. Caroline Coryell noted she likes the way staff and board handles the comments and suggestions; they discuss it and monitor it. Jeannie Dilger-Hill noted it could get very expensive to respond to every suggestion.

Jeannie Dilger-Hill distributed a “frontline advocacy” publication she helped create for the ALA Conference and reported on the sessions she attended. Mary Nelson asked about the PR forum; Jeannie Dilger-Hill responded she was planning on presenting it to the management team tomorrow. It was noted that screen casting was very time consuming and there was not a lot of return on investment. Freegal, free downloadable music, is something we are very excited about; it is similar to Overdrive. The management team talked about it last week and signed up. We are the second library in Illinois to do so. Mary Nelson suggested we talk about it in the next newsletter. Becky Spratford thanked Jeannie Dilger-Hill for attending the conference.

Becky Spratford asked for approval of the July 2010 warrant.

MOTION: Moved by Rose Taylor and seconded by Bill Coffee to approve warrant #256 in the amount of \$156,000.39. All members approved.

MOTION CARRIES

TREASURERS REPORT: Caroline Coryell reported it is closer to election time and interest rates have crept up a little. Money from the Special Building Fund and Operating Fund has been put in Edward Jones; interest went down on one but is expected to go back up. Right now, we are under our salary budget.

COMMITTEES:

Building & Grounds—Caroline Coryell reported the last meeting was very productive. Jeannie Dilger-Hill has not had a chance to contact the Village regarding the park bench. There is no further news from Mac Brady; Jeannie Dilger-Hill had emailed them but has not heard back. Caroline Coryell noted they will fix some stuff for free but are questioning others.

Development & Advocacy—Will meet sometime in August.

Finance—No report

Friends of the Library Liaison—An Executive Board Meeting is scheduled for August 3, 2010. Bridget Bittman noted they may have to change the date.

MLS Liaison—Bill Coffee reported a new year for MLS started yesterday. An election of officers was held and Bill Coffee was elected President; La Grange is well represented. Discussion

regarding merger possibilities, money allocation and the possibility of selling the building followed.

Personnel—No report

Planning—No report

Policy—Below

Village Liaison—No report

UNFINISHED BUSINESS: Jeannie Dilger-Hill reviewed the memo regarding the library's open hours. Bill Coffee noted the memo was very explanatory. Becky Spratford felt staff was being very responsive but not reactive and should be given time to gather information.

NEW BUSINESS: Becky Spratford presented the SWAN Intergovernmental Agreements. In response to Caroline Coryell's earlier finance question, Jeannie Dilger-Hill reported right now what all members pay into SWAN is probably around 90% - 95% of the total SWAN budget and what it covers. Once this is adopted we will contract with MLS for the remainder of their fiscal year which is June 30, 2010. Further discussion regarding the SWAN budget followed.

MOTION: Moved by Rose Taylor and seconded by Caroline Coryell to approve Resolution Number R07.20-A-2010, RESOLUTION PROVIDING FOR THE EXECUTION OF AN INTERGOVERNMENTAL AGREEMENT ESTABLISHING THE SYSTEM WIDE AUTOMATED NETWORK ("SWAN") AND AUTHORIZING MEMBERSHIP IN SWAN.

Roll call vote was taken: Bill Coffee-aye, Caroline Coryell-aye, Mary Nelson-aye, Rose Taylor-aye, Becky Spratford-aye.

MOTION CARRIES

MOTION: Moved by Caroline Coryell and seconded by Rose Taylor to approve Resolution Number R07.20-B-2010, RESOLUTION CONCURRING IN THE RECOMMENDATION OF METROPOLITAN LIBRARY SYSTEM TO REPEAL THE EXISTING SYSTEM WIDE AUTOMATION NETWORK FULL PARTICIPATION AGREEMENT.

Roll call vote was taken: Bill Coffee-aye, Caroline Coryell-aye, Mary Nelson-aye, Rose Taylor-aye, Becky Spratford-aye.

MOTION CARRIES

Jeannie Dilger-Hill reviewed Serving Our Public Chapter 9: Per Capita Grant Requirement.

PUBLIC COMMENTS NOT ON AGENDA: None

MOTION: Moved by Caroline Coryell and seconded by to move into Executive Session pursuant to 5 ILCS 120/2, Section C21 – discussion of closed session minutes.

Roll call vote was taken: Bill Coffee-aye, Caroline Coryell-aye, Mary Nelson-aye, Rose Taylor-aye, Becky Spratford-aye.

MOTION CARRIES

Meeting moved into Executive Session at 8:19 p.m.

Meeting returned to Open Session at 8:25 p.m.

The Board approved the Executive Session minutes of June 8, 2010 and the Executive Session minutes of April 20, 2010.

MOTION: Moved by Bill Coffee and seconded by Mary Nelson to open the Executive Session minutes of August 19, 2008. All members approved.

MOTION CARRIES

MOTION: Moved by Rose Taylor and seconded by Mary Nelson to open the Executive Session minutes of April 20, 2010. All members approved.

MOTION CARRIES

MOTION: Moved by Caroline Coryell and seconded by Mary Nelson to adjourn the meeting. All members approved.

MOTION CARRIES

Meeting adjourned at 8:28 p.m.

Respectfully submitted,

Nancy Roy
Administrative Secretary