

## JUNE 15, 2010 MINUTES, FRIENDS OF THE DUNDEE TOWNSHIP LIBRARY

The meeting of the Friends of the Dundee Township Library was called to order by President Diane Campbell on June 15, 2010 at 7:00 PM in the library meeting room. Present were: Mary Lynne Doherty, Diane Campbell, Bill Piper, Roxanne Bennett, Lorraine Karnatz, Kathie Tennis, Eleanor Mamayek, Anne Nickerson, Larry Pepper, Bonnie Kalaway.

Minutes of May meeting: corrections: spelling of Tom Mammoser's name, and Dennis Paige's name; correction to ECO gardener's charge for two programs == \$425 total for two programs. Bill moved to approve the minutes as corrected; second by Mary Lynne, carried.

Treasurer's report: corrections to May 18, 2010 financial report: Committed Money: 2<sup>nd</sup> grade bus tour 1/1/2010 – 5/31/2010 = \$0; 2<sup>nd</sup> grade bus tours 9/1/2010 – 5/21/2011 = \$19112.07. total committed = \$3,845.22.

Corrections to June 15, 2010 financial report: Committed Money: add Lyric Opera series, \$400 = total = \$4,995.22. Correct spelling of Frank Kajikawa's name and ECO Gardening (not echo). Bill moved to accept the corrected reports, second by Larry; carried.

A copy of the letter from the IRS with our FEIN was given to the members of the board.

Copies of the FY 2009-2010 annual report and the proposed FY 2010-2011 budget were given to all present. Copies will be given to members not present. All are asked to review and be prepared to discuss at the July meeting.

The annual report to the State of Illinois was presented – 7 signatures of officers and directors are needed. Kathie Tennis and Anne Nickerson were appointed as Directors; approved by all present. Officers: Bill Piper (past Pres.), Diane Campbell, Pres., Lorraine Karnatz, VP, Mary Lynn Doherty, Treas., Bonnie Kalaway, Sec.

Recycle program: July 17, Saturday, 8:00 am – 1:00 pm at the Santa's Village parking lot, in conjunction with the weekly flea market. Books can be brought to the site, Fred Bazzoli will go through them to see if any are appropriate for resale; Friends can go through them to see if any are in good shape for our book sale; the rest can be sent to the recycle center to be shredded. Any that are dirty, moldy, wet, etc. should be put in the "recycle" category. Fred will take the books to be recycled down to the recycle center. There will be a press release and bookmarks printed to notify the public about this program. Larry and Mary Lynne, and Bonnie will be on hand. More volunteers needed to pack up and take books to storage.

Storage: the new owners of the storage facility, now owned by Public Storage, have notified us that we will no longer have free storage space. Beginning August 1, we will be charged \$76 per month. Bill will check out other self storage places to see if we can get free or lower cost space.

Containers for storing books: Roxanne: the library receives new books weekly in boxes which we can use for storage. They are sturdy and the correct size, the library receives 6 or more weekly, and they are free to the Friends. We'll try using them instead of buying the totes.

Vinyl Banner: Larry presented three designs, blue with white letters and different celtic knots. Cost is \$100 for a 6' x 2' banner. Lorraine moved to purchase the banner with the single celtic knot; second by Kathie. Carried. A second banner "Donate Your Books Here" was discussed; we'll hold off for now on that.

ByLaws: Larry had sent out proposed revisions to the by-laws – several sections were discussed and further revisions suggested. We'll continue at the next meeting.

Roxanne: She attended a conference in Springfield. One of the speakers was an attorney who discussed sales tax issues as they impact not for profits organizations. The staff has been handling the Friends ongoing book sale; sales tax must be remitted to the state (which we have not been doing), Library funds must be separate from Friends funds. If the money went directly to the library instead of going through the Friends books, the Library would be responsible for remitting the sales tax. Revenue from the book sales ultimately goes to the Library. Bill moved that the ongoing book sale revenue shall go directly to the Library; second by Mary Lynn, carried. Roxanne will be able to track the amount so we know how much is collected.

Sign ups for the summer reading program are almost double from last year. The staff did presentations to all the schools, which could account for the increase.

NSLS: The Library board agreed to pay the \$7600 requested to keep the book delivery system going for several more months. An ad hoc committee is researching alternative delivery systems. The staff has been laid off (one member retired) however, two staff members were contracted on a part time basis to complete the business of the NSLS, including submitting requests for LSTA funds from the state, and keeping the book delivery system going.

Events: Heritage Fest: Sept. 17, 18, 19. Kirsten is coordinating Library participation in events. Diane went to Printer's Row and got some contacts and ideas for programs. Women's History month, March 2011, Jean Marie Dwyer will present a program. Men of Harmony program, June 26, Saturday.

Mary Lynne will continue to research the location of our incorporation documents with the Secretary of State of Illinois.

Book Sorting: Bill recommended that if we get donations of damaged, moldy books, they are thrown out. We need more lead time when there are boxes of books which need to go to storage.

Mary Lynne moved to adjourn, second by Bill; carried. Adjourn 8:40 pm

Bonnie Kalaway, Secretary