

FRIENDS OF DUNDEE LIBRARY MINUTES JUNE 21, 2011

President Diane Drew called the meeting to order on June 21, 2011 at 7:00 pm in the library meeting room. Present were: Roxane Bennett, Mary Lynne Doherty, Mary Todd, Diane Campbell, Mary Piper, Sally LeMay, Kathie Tennis, Bonnie Kalaway, Roxy Zimmerman, Lorraine Karnatz, Diane Drew, Maria Cataldo.

New member Roxy Zimmerman was introduced.

Minutes: Mary Lynne moved to accept as presented, Lorraine seconded. Motion carried.

Treasurer's report: Balance April 30, 2011: \$26,834.03. Income: \$2,669.76; Expenses: \$732.59. Committed Money: \$1,322.08. Balance Available June 21, 2011: \$27,449.12. Kathie moved to approve; second by Sally. Motion carried.

Proposed Budget: Anticipated income: \$4,003. Expenses: Book sale, \$600. Purchases for library: \$1,000. Bus Trips: \$2,000. Storage: \$500. Programs/Events: \$5,000. Misc.: \$200. Diane C moved to accept the budget; second by Mary P. Motion Carried. We will not be participating in Heritage Fest this year.

The 2010-2011 Annual Report was presented for review and will be filed for Audit.

Purchase of a file cabinet for Friends' records was discussed. Possibly there will be some space in a drawer in the library. For now the box can be put in the sorting area.

Roxane: The library will be putting radio tags on the collection. This is the RFID system to catalog the collection and for patrons to "self check". Patrons will be able to check out books, pick up "holds" and return books using a computerized system. Volunteers are needed to help with this project – to be completed mid to late August. Construction for the system will be done in August. Current library staff will be reassigned other duties to assist patrons. Equipment for the system will be installed in the space currently used for check in/check out. The book shelves for the ongoing used book sale may be moved or eliminated. Friends were asked to sign up if they want to help with the tagging. Heather will be in touch to assign times and partners for the project.

Wish List item: a walked with a seat and basket was suggested. We need more information on cost, etc.

By Laws. The By-Law committee presented the by-law revisions at the last meeting. Diane C moved to approve the revised by-laws, second by Sally. Motion Carried.

Diane C presented the past president annual report.

Social event: there will be a concert by the ECC band on June 29 at Carpenter Park. Diane C invited Friends and some staff to a cook out at her house – sign up to bring a dish to pass. Dinner at 5:30; concert at 7:00 pm.

Program Committee: The committee has spend almost all of the \$5,000 budgeted. There were 26 programs presented. The plan is to sponsor three programs per month. For the July/August period, there will be three programs presented. Thanks to Kirsten for great publicity.

Library Board: a new member, Maria Bagshaw, will be appointed at the next meeting. She is a librarian and new resident of West Dundee.

The roof of the library will be repaired/replaced in October/November.

Bunco: Friday, September 23, 7:30 pm at Emmett's. Literacy Connection volunteers will explain the game, handle sales and provide the materials. Friends will do PR work, Diane C will provide a gift basket. Friends will supply chips and books. Details will be provided at the July FOL meeting.

Book Sorting: we'll use just grey tape and write the category of books on the tape – cheaper than buying numerous colored tape.

Mary Lynne moved to adjourn; second by Mary Piper; Adjourn 8:15 pm.

Bonnie Kalaway, Secretary