

## FRIENDS OF DUNDEE LIBRARY MINUTES AUGUST 16, 2011

President Diane Drew called the meeting to order at 7:00 pm on August 16, 2011. Present were Diane Drew, Lorraine Karnatz, Kathie Tennis, Roxy Zimmerman, Sally LeMay, Maria Cataldo, Larry Pepper, Mary Lynne Doherty, Diane Campbell, Bonnie Kalaway, Roxane Bennett, Mary Todd.

**Minutes** were presented; Mary Lynne moved to accept as presented, second by Kathie, motion carried.

**Library Director, Roxane: Book Tagging:** Roxane thanked all who had helped with the tagging of library books. The tagging is almost completed. The library will be closed on Sept. 22 and 23 to make some changes to the interior space and install the equipment for self check out and check in.

**Name Change:** The library board is looking in to changing the name of the library to Dundee Area Public Library District – as the district encompasses more than just the township. Members of FOL agreed.

**Ongoing book sale:** Space for the ongoing book sale will be determined once the changes to space have been made – several suggestions were made. The library took over handling the ongoing sale as sales taxes have to be paid and the library has the ability to do so. If FOL took over the ongoing sale, FOL would have to pay the sales taxes and also pay sales tax on the two annual book sales. Mary Lynne moved that the library would continue to handle the on going book sale, collect the money and pay the sales tax; second by Kathie; motion carried.

**Volunteer Program:** A planned volunteer program is needed – in addition to the FOL – to engage residents in the work of the library and to help re-shelve books, help with the computer lab and with programs. There is already a teen volunteer program; so an adult volunteer program is needed.

**Book Sale:** Computer games are being culled from the library collection; they could be sold at the next FOL book sale, possibly for \$1 each. They work on older versions of Windows. Notes on the cases give directions. Food/cooking magazines have been donated to the library; they will be used for the kids reading program next summer.

**Books to Storage:** A white erase board can be put up in the sorting area to chart when and how many boxes were taken to storage. A schedule has been set up of teams who each take a week to take books to storage. Thanks to sorters who have done a wonderful job – Maria, Eleanor, Sally to name a few.

**Treasurer's Report:** Mary Todd: Balance June 30 = \$28,006.64. Income 24 cents. Expense: \$250. Committed money: \$5914.22. Money available August 16, 2011, \$21,842.66. Mary Lynne moved to accept the report; second by Diane C, motion carried.

**Events/Programs:** The Fall Colors program had 23 attendees; however, there was no speaker system, so it was difficult to hear. It was suggested the FOL look in to buying a portable speaker system. Bonnie will contact Savage Electronics to get information. Lorraine detailed upcoming programs for the next two months.

**Bunco Night:** In conjunction with Literacy Connection, FOL will host a Bunco Party night on September 23, at Emmett's restaurant. Registration starts at 6:30 pm and the game will start at 7:00 pm. The website [elginliteracy.org](http://elginliteracy.org) has been set up for early registration; cost is \$15 in advance and \$20 at the door. Diane Campbell is the chair. Volunteers are needed to be at Emmett's by 6 pm to help set up. Diane will also need some help assembling gift baskets, which will be used as prizes.

**Misc:** FOL members and Library Board have been invited to the ground breaking for the new recreation center/library branch at Randall Oaks on Aug. 17.

Diane C moved to adjourn, second by Mary Lynne, adj. 8:15 pm. Bonnie Kalaway, Secretary.