

FRIENDS OF THE DUNDEE LIBRARY MINUTES SEPTEMBER 20, 2011

The meeting was called to order at 7:00 pm by President Diane Drew. Present were Diane Drew, Bonnie Kalaway, Mary Lynne Doherty, Larry Pepper, Diane Campbell, Mary Todd, Anne Nickerson, Roxane Bennett, Kathie Tennis, Lorraine Karnatz, Maria Cataldo.

Minutes of the August 16 meeting were presented; Diane C moved to accept; Larry seconded, carried.

Treasurer's report: balance Aug. 31, 2011 = \$27,756.88. Interest 20 cents. Expenses, \$173.70. Ending balance = \$27,583.38. Committed money: \$5,764.22. Lorraine moved to accept the report; second by Kathie, carried. The Secretary of State Annual Report will be filed.

Roxane: She asked if FOL would buy some tables to replace the old, heavy tables now stored under the stairs. The grey heavy ones are \$300; the light weight white ones were \$45. They can be stored in the meeting room storage closet.

The Library will be closed on Thursday and Friday, Sept. 22 and 23 to install the new check-in/checkout system. The ongoing book sale books will be boxed up. Decision on where the ongoing sale will be to be decided later.

Nov. Book Sale: Anne passed around a schedule for sign up to work the set up, sale and clean up. We need someone who can drive the truck and supervise the kids as they load the truck with the books that are in storage. Fred B will come on Thursday to scan and take the books he thinks he can sell; he will also bring us some books for the book sale. He will come back on Sunday to take away anything that has not sold. These he either will try to sell or take to the recycle facility if they are not in good condition to be sold. He pays FOL for books he takes to sell.

Events: Lorraine. Many authors and musicians who do programs at the library sell their books and/or CD's at the program. Lorraine suggested that a portion of these sales should be donated to FOL. Diane C moved that 10% of total sales of books and/or CD's sold at programs be donated to FOL; second by Mary T; Kirsten will put language in the contracts in the future.

Diane C had put together some gift baskets for the Bunco Event; including two which will be donated to the Chamber of Commerce for their annual awards ceremony on Oct. 8.

Lorraine presented the list of events/programs for the next month. They are on the library website.

Bunco Event: Friday, Sept. 23. Diane and Bonnie will take the gift baskets to Emmett's Friday afternoon; other volunteers are asked to arrive at 5:30. Gift baskets are for prizes and raffles. Proceeds of the event will go to Literacy Connection.

Bonnie presented information on a **portable sound system** to be used by staff and by FOL for programs at the library. Mary Lynne moved to purchase the sound system from Savage Pro Audio for \$800 (the stand for the system is an additional \$59, approved by email later); second by Kathie. Carried. Diane C moved that the system be donated to the library, second by Maria. Carried. Bonnie will get information from Bill at Savage and get to Roxane/Karen W who can finalize the purchase.

There is a new lock on the storage unit; each team will have a color coded key – Diane D to order them.

A 5th week and back up team is needed to take books to storage. Mary Todd will volunteer; she needs a partner to help.

Safety at events was discussed. There is a phone on the wall – a list of extensions is needed.

Lorraine moved to adjourn, second by Diane C; Adjourn at 8:15 pm.

Bonnie Kalaway, Secretary