

**Dundee Township Public Library District**  
**Board of Trustees Meeting**  
Monday, September 14, 2009  
7:00 p.m.

East Dundee Depot  
319 River Street  
East Dundee, IL 60118

President Pro Tem Marge Skold called the meeting to order at 7:00 p.m.

**ROLL CALL**

The following trustees were present: Sherry Dobson, Liz Gade, Joseph Molinaro, Marge Skold, Bill Stephens, and Mary White. Lenore McDonald was absent. Interim Library Director Phyllis O'Neill also was present. Audience attendance included: Art Barnes, Doug Jennings, Eleanor Mamayek, and James Martin.

**AUDIENCE PARTICIPATION**

James Martin asked if the Board had received his letter. White responded that the letter had been received and a response would be forthcoming.

**CONSENT AGENDA**

- A. Minutes of 12 August 2009 Board of Trustees Meeting.
- B. Minutes of 12 August 2009 Executive Session Meeting (distributed by Stephens).
- C. Financial Report & Payment of Bills, August 2009: total disbursements for the month were \$1,078,223.59.

**Motion:** Gade moved to approve the consent agenda with the Executive Session minutes open. White seconded the motion, and it carried by unanimous roll call vote.

**PRESIDENT REPORT**

Skold reported that McDonald had sent a thank-you letter to the Village President of East Dundee for use of Village facilities for the July meeting. Friday, Sept. 25, 4-7:00 p.m. will be the library gala opening. Skold noted her intended absence because of a prior commitment. She circulated information about upcoming NSLS workshops and art exhibit. Dobson was nominated by the Board to be liaison to the foundation.

**INTERIM DIRECTOR REPORT**

Skold thanked O'Neill for the e-mail updates. In her last two weeks of employment, O'Neill is finishing HR matters. Concerning the library renovation, Art Barnes reported that he had received a temporary certificate of occupancy. The remodeling project was on schedule; books are beginning to be put back in place. He gave O'Neill special commendation for all her work. Barnes distributed current renovation budget figures. So far the project is under budget with just a few bills yet to come.

**ACTION: APPROVE ILLINOIS PUBLIC LIBRARY ANNUAL REPORT**

**Motion:** Gade moved to approve the report. Molinaro seconded the motion, and it carried by unanimous roll call vote. O'Neill thanked Ginger Boskelly for her assistance.

**ACTION: ADOPT BUDGET AND APPROPRIATION ORDINANCE 09-10**

**Motion:** White moved to approve Ordinance 09-10. After a second by Dobson, the motion carried by unanimous roll call vote.

**ACTION: APPROVE DELETION OF OUT-OF-DATE EXECUTIVE SESSION TAPES**

**Motion:** Dobson moved to approve deleting tapes from the 13 Nov. 2006, 8 Jan. 2007, 11 June 2007, 10 Sept. 2007, and 8 Oct. 2007 Executive Sessions. White seconded the motion and it carried by unanimous voice vote.

**ACTION: APPROVE ORDINANCE TRANSFERRING FUNDS FROM THE GENERAL ACCOUNT TO THE SPECIAL RESERVE FUND 09-11**

**Motion:** White moved to approve Ordinance 09-11. Molinaro provided the second, and the motion carried by unanimous roll call vote.

**ACTION: ADOPT RESOLUTION CONFIRMING FOUR-YEAR TERM OF OFFICE 09-12**

**Motion:** Gade moved to approve Ordinance 09-12 and Stephens seconded. The motion carried by unanimous roll call vote.

**TAX LEVY HEARING**

It was announced that the Tax Levy Hearing will be Monday, October 12, 2009, 6:45 p.m., at the library.

**SPECIAL BOARD MEETING**

It was announced that a special Board meeting will be held on Sept. 21, 6:00 p.m., at the library, for employee recognition.

**COMMITTEE REPORTS**

There were no committee reports.

**BOARD DEVELOPMENT**

**Friends Meeting Overview:** Skold was unable to attend the August meeting. Eleanor Mamayek said the Friends would be hosting the dessert table at the gala opening and would have a booth at Heritage Fest. O'Neill invited the Friends for a tour of the building before the gala opening.

**QUESTIONS AND ANSWERS - none**

**EXECUTIVE SESSION**

White made a motion to adjourn to Executive Session to discuss personnel and legal issues. Dobson seconded the motion, and it carried by unanimous voice vote. The meeting moved to Executive Session at 7:30 p.m.

Skold called the meeting back to order at 8:35 p.m. with a roll call taken of 5 present, 2 absent (McDonald and Gade).

**ACTION: APPROVE AMENDMENT TO INTERIM DIRECTOR'S AGREEMENT**

**Motion:** White made a motion to amend the Interim Director's agreement by changing the pay schedule for a 32-hour week to a 40-hour week for the month of September, 2009. Dobson seconded the motion and it passed by 4 ayes (Dobson, Skold, Stephens, White); 1 nay (Molinaro); 2 absent (Gade, McDonald).

**ADJOURNMENT**

Dobson moved and Molinaro seconded to adjourn the meeting. Following a unanimous roll call vote, the meeting adjourned at 8:37 p.m.

Bill Stephens  
Board Secretary