

**Dundee Township Public Library District
Board of Trustees Special Meeting
Wednesday, June 2, 2010
7:00 p.m.**

**Dundee Township Public Library Meeting Room
555 Barrington Avenue
East Dundee, Illinois 60118**

President Lenore McDonald called the meeting to order at 7:00 p.m.

Secretary Bill Stephens called the roll. The following trustees were present: Lenore McDonald, Marge Skold, Liz Gade, Sherry Dobson, Norm Raven, and Bill Stephens. Joe Molinaro was absent. Director Roxane E. Bennett was also present.

AUDIENCE PARTICIPATION

There was no audience participation.

DIRECTOR'S UPDATE

Bennett informed the board that CCS libraries have collectively agreed to make changes to the library catalog that should reduce the volume of delivery between libraries with minimal impact to patrons. Hold requests will now be filled only from Dundee's collection if we own the title requested. If the title requested is checked out or on order, the hold will be filled when our copy is available rather than the system requesting it from another library. This will result in longer wait times for most items – particularly popular titles.

ADJOURNMENT TO EXECUTIVE SESSION TO DISCUSS PERSONNEL AND LEGAL ISSUES

Gade moved to adjourn to executive session at 7:11 p.m., Skold seconded the motion. The motion carried with 6 ayes, 0 nays and 1 absent.

MOVE FROM EXECUTIVE SESSION TO OPEN MEETING

Dobson moved and Skold seconded moving to Open Meeting at 7:59 p.m.

Returned to open Meeting at 8:01p.m.

ACTION ITEM APPROVAL OF STAFF HEALTH INSURANCE POLICY & COMPENSATION.

Skold moved to approve the recommended staff health insurance and compensation package including a 5% employee contribution for health insurance and a 2% pay increase for eligible employees. Dobson seconded the Motion. The motion passed with 6 ayes, 0 nays and 1 absent.

Bennett was directed to review implementation of the library benefits policy for staff and develop a plan to bring our employee package into line with other libraries. Skold further clarified that it was not the board's intent to modify the terms of the Director's benefit package.

ACTION ITEM TO APPROVE ENGINEERING CONTRACT FOR BUILDING REPAIRS.

Norm expressed concern that we were moving toward an expenditure of about \$250,000.00 for exterior maintenance and repairs. Discussion of the needs and benefits ensued.

Dobson moved to approve the Professional Services Agreement with SEC Group Dated May 6, 2010 in the amount not to exceed \$30,000.00 to provide Surveying, Engineering, & Architectural Services related to Parking Lot Evaluation & Building Investigation. Gade seconded the motion and the motion passed with 6 ayes, 0 nays, and 1 absent.

ADJOURNMENT

Skold moved to adjourn the meeting at 8:17 p.m., Dobson seconded and the motion carried with 6aye and 0 nays.

William J. Stephens
Board Secretary