

**Dundee Township Public Library District**  
**Board of Trustees Meeting**  
Monday, March 8, 2010  
7:00 p.m.

Dundee Township Public Library Meeting Room  
555 Barrington Avenue  
East Dundee, IL 60118

President Lenore McDonald called the meeting to order at 7:02 p.m.

In the absence of Secretary Stephens, Molinaro was appointed secretary pro-tem. This was then not necessary upon Stephens' arrival.

**ROLL CALL**

The following trustees were present: Sherry Dobson, Liz Gade, Lenore McDonald, Joe Molinaro, and Marge Skold. Library Director Roxane Bennett also was present. Bill Stephens arrived at 7:03. Audience attendance included: Ginger Boskelly, Carolyn Friedlund, and Dan Walters.

**AUDIENCE PARTICIPATION** – none

**HEALTH INSURANCE RENEWAL OPTIONS**

Dan Walters, Lundstrom Insurance Agency, spoke about alternate carrier marketing strategy, alternate BlueCross BlueShield plan designs, high deductible health plans including health savings accounts and health reimbursement arrangements, premium contribution strategy, alternate plan anniversary, and broker services compensation. He noted the change to \$150 co-pay for emergency room and \$20 more for specialist office visits. He encouraged not paying 100% of employee premiums.

**CONSENT AGENDA**

- A. Minutes of 8 February 2010 Board of Trustees Meeting.
- B. Financial Report & Payment of Bills, February 2010: total disbursements for the month were \$200,385.51.

**Motion:** Skold moved to approve the consent agenda. Dobson seconded the motion, and it carried by unanimous roll call vote.

**PRESIDENT'S REPORT**

McDonald noted receipt of a thank-you from the Dundee Township Historical Society on the library's new membership.

**NLS REPRESENTATIVE'S REPORT**

Dobson circulated copies of her written report, highlighting the paragraph about new proposed administrative rules for library systems by the State of Illinois. Henceforth she will include the report in the trustee meeting packets.

**DIRECTOR'S REPORT**

Bennett commented on how the new door counter figures are being used to compare to staffing needs. At the upcoming conference, she will be looking for ideas and costs for

some new equipment, including self-check. In response to her question about getting an impartial analysis for parking lot and roof repairs, she was directed to the Kane County building inspector.

**ACTION: APPROVE RENEWAL OF LIBRARY DISTRICT COMMERCIAL PACKAGE, WORKMAN'S COMPENSATION AND LIABILITY INSURANCE**

The current policy expires April 1.

**Motion:** Gade moved to approve the renewal. Dobson seconded the motion, and it carried by unanimous roll call vote.

**ACTION: APPROVE RECOMMENDATION FOR CLOSED SESSION MINUTES**

The information was not available for action.

**Motion:** Dobson moved to table action until the next regularly scheduled meeting in April. After a second by Gade, the motion carried by unanimous voice vote.

**ACTION: SCHEDULE COMMITTEE MEETINGS**

Skold recommended that rather than form committees, that each trustee inform the director of their area(s) of interest/expertise. The director can then work with individual trustees on these areas between meetings as needed. Information gathered and analyzed between meetings will be presented to the entire board for discussion in either Committee of the Whole or Executive Session or recommended for action at a Regular Board meeting.

**BOARD DEVELOPMENT**

**Discussion – Board Self-Assessment & Strategic Plan**

These will be discussed at the upcoming retreat.

**Friends Meeting Overview:** Stephens was unable to attend the last meeting. Bennett reported that a program committee will be initiated to augment the library cultural programs, starting in the fall. Book recycling is being pursued off site. Santa's Village parking lot was suggested as a possible location.

**Board Retreat:** May 22 was selected. Bennett will contact ECC or Elgin Chamber for a facilitator. McDonald and Bennett will develop the agenda.

**QUESTIONS AND ANSWERS**

- Stephens inquired about the library book culling procedure. Bennett replied that it needs updating.

**ADJOURNMENT**

Skold moved and Gade seconded to adjourn the meeting. Following a unanimous voice vote, the meeting adjourned at 8:55 p.m.

William J. Stephens  
Board Secretary