

Dundee Township Public Library District
Board of Trustees Meeting
Monday, March 10, 2008
7:00 p.m.

Dundee Township Public Library Community Room
555 Barrington Avenue
East Dundee, IL 60118

President Jennifer Blessman called the meeting to order at 7:00 p.m.

ROLL CALL

The following trustees were present: Jennifer Blessman, Carrie Brecke, Liz Gade, Lenore McDonald, Cheryl Nunn-Thompson, and Mary White. Trustee Marge Skold was absent. Library Director Elisa Topper was present. Audience attendance included: Ginger Boskelly, Jeanne Etling, Carolyn Friedlund, Karin Nelson, Pat Paulson, Jim Schuldt, John Schuldt, Jim Schuldt, Jr., and Joe Schuldt.

AUDIENCE PARTICIPATION None

CONSENT AGENDA

A. Minutes of February 11, 2008, Board of Trustees.

(corrections: removing first names in minutes following Roll Call, and commas in last sentence of Foundation Report)

B. Minutes of February 11, 2008, Executive Session, Board of Trustees. (recommended to be kept closed)

C. Financial Report & Payment of Bills, February 2008: total disbursements for the month were \$193,646.28.

Motion: Gade moved to approve the consent agenda with the noted corrections in Board minutes as well as the Executive Session minutes to be kept closed. Nunn-Thompson seconded the motion, and it carried by unanimous roll call vote.

ACTION: APPROVE PROPERTY/LIABILITY INSURANCE RENEWAL

The insurance materials were reviewed by Gade, White, and McDonald. The coverage is the same as in the past, and the yearly premium will be \$27,092. The renewal represents an overall decrease of 11.5%. **Motion:** Gade moved to sign the binder with Arthur J. Gallagher Risk Management Services, Inc. After a second by Brecke, the motion carried by unanimous roll call vote.

ACTION: APPROVE RECOMMENDATION OF CLOSED EXECUTIVE SESSION MINUTES REVIEW COMMITTEE

Gade and Blessman reviewed the minutes of Closed Executive Session from May 12, 1998. **Motion:** Blessman moved that the minutes of Closed Executive Session remain closed. White seconded the motion, and it carried by unanimous roll call vote.

ACTION: APPROVE EAST DUNDEE TIF REDEVELOPMENT PROJECT

Topper and White attended the March 5, 2008, Joint Review Board meeting at the East Dundee Village Hall Annex. White reviewed the project. It would be TIF #3 comprising of 114 acres located in the Village's downtown, along Rt. 72 and adjacent to the Fox River. Information was handed out to the trustees. **Motion:** White moved to approve the East Dundee TIF Redevelopment Project and Gade provided the second. The roll call vote was unanimously against the motion. Motion failed.

COMMITTEE REPORTS

Physical Facilities: Nunn-Thompson stated that the committee had not met but that keypad locks will be installed the week of Mar. 16 on five library doors. The approximate cost - \$1,000.

Administrative: Blessman said that they met and the agenda was developed.

Finance: Gade reported that the committee met to review the insurance materials.

Foundation: Topper said that the signed paperwork has been returned from the attorney and the filing fee of \$450 will be sent.

Personnel: No report.

PRESIDENT'S REPORT

Blessman will be attending the NSLS award banquet on Friday, March 14, 2008, along with Topper.

DIRECTOR'S REPORT

Topper gave the following report:

- The Feasibility Study is on schedule and the architectural firm will be conducting the building walk through on Mar. 11. The final report will be presented to the Board at the May 12 Board meeting.
- Ginger Boskelly was welcomed on March 3 as the new business manager. Ginger formerly served as business manager of Bloomingdale Public Library.
- The staff has organized a reception for the Dundee-Crown students and their parents. Special recognition was given to staff members Betty Mavros and Pat Paulson.
- The director and two department heads, Karin Nelson and Jeanne Etling, will attend the Public Library Association conference in Minneapolis at the end of March. Jeanne Etling has been asked to serve on a panel at the conference.

BOARD DEVELOPMENT

2008 Legislative Breakfast: White reported on the February 18 breakfast. There was a large attendance, and there was some discussion about a bill that will help to get Federal funding for libraries. Many of the legislators reported the problem of cash flow in Illinois and there is no money to be had. Other issues were patron confidentiality and issues concerning the Internet and how to keep our children safe.

Village of Carpentersville TIF Joint Review Board: White attended a meeting on Tues.day, February 19, 2008, at the Village of Carpentersville Village Hall. It was announced that both TIF 1 (5/1/95) & 2 (1/20/98) are expected to be closed in the next fiscal year, and there should be some monetary disbursements among the taxing bodies.

Friends Meeting Overview: Pat Paulson gave the report. The book sale will be April 25 & 26. The Friends will continue to fund the opera program and the busing program for the Second Grade visits.

QUESTIONS & ANSWERS - None

ADJOURNMENT

Gade and Blessman moved and seconded to adjourn the meeting. After a unanimous roll call vote, the meeting adjourned at 7:26 p.m.

Mary E. White
Board Secretary