

**Dundee Township Public Library District
Board of Trustees' Meeting**

**Monday, September 8, 2008
7:00 p.m.**

**Dundee Township Public Library Meeting Room
555 Barrington Avenue
East Dundee, IL 60118**

- I. Call to Order—President Jennifer Blessman**
- II. Roll Call—Secretary Mary E. White**
- III. Audience Participation**
- IV. Safety Day Recognition—Community Police and Fire Departments**
- V. Staff Recognition—Staff Service Awards:**
 - 20 yrs: Carolyn Friedlund**
 - 15 yrs: Kevin Polcyn**
 - 10 yrs: Jason Katsion**
 - 5 yrs: Elisa Topper, Jo Kreitz, Tara Lehner, Mary Povilonis,
Karen Werle**
- VI. Consent Agenda—President Blessman**
 - a. Approve Budget and Appropriation Hearing Minutes from
August 11, 2008 (Secretary White)**
 - b. Approve Minutes from the August 11, 2008 Board of Trustees'
Meeting (Secretary White)**
 - c. Approve Executive Session Minutes from the August 11, 2008
Board of Trustees' Meeting (Secretary White)**
 - d. Approve Board Retreat Minutes from July 26, 2008 (Secretary
White)**
 - e. Approve Financial Report and Payment of Bills for August
2008 (Treasurer Gade)**

- VII. **Action Item**—Approve Staff Day Closing (October 17, 2008—Open at 1:00 p.m.)
- VIII. **Action Item**—Approve Policy Manual, Section 3
- IX. Discussion: Library Refurbishing
- X. **Action Item**—Building RFQ Process
- XI. Committee Reports:
 - a. Administrative
 - b. Physical Facilities
 - c. Outreach
 - d. Finance/Insurance/Budget
 - e. Foundation
 - f. Compensation
- XII. President’s Report
- XIII. Director’s Report
- XIV. Board Development
 - a. Friends Meeting Report
 - b. Self-Evaluation
 - c. Heritage Fest
- XV. Question and Answer Period
- XVI. Adjournment to Executive Session:
 - a. Legal Issues
 - b. Director’s Evaluation
- XVII. Move from Executive Session to Open Meeting
- XVIII. **Action Item** – Authorize Chubb Representative

XIX. Adjournment