

Meeting Agenda
Deerfield Public Library Board of Trustees
September 21, 2011

- 1) ROLL CALL AND CALL TO ORDER
- 2) OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE BOARD, and CORRESPONDENCE
The Board allocates a total of up to fifteen (15) minutes for this activity. Each person addressing the Board of Trustees is asked to limit his or her comments to a maximum of five (5) minutes. *Discussion items may not be acted upon in the current meeting.* Public correspondence is also shared at this time.
- 3) CONSENT AGENDA – The following items are proposed for approval as a group without further discussion. Prior to the motion to approve these, any board member may request an item be removed from the Consent Agenda and discussed later in the agenda.
 - a) Minutes – Regular meeting August 17, Design Task Force August 24 and September 7, Finance Committee August 13
 - b) Balance sheet/Revenues and Expenses/ Financial variance report except check list
 - c) Approval of Per Capita Grant application
- 4) TREASURER REPORT
 - a) Current check list(s)
 - b) Update regarding sale of bonds
 - c) Quarterly report of investment activities
- 5) LIBRARY DIRECTOR REPORT
 - a) Review of written report highlights and circulation statistics
 - b) Virtual Reference services to begin
 - c) Update – Reorganization Plan
 - d) Recommendation for Technology Librarian
- 6) VILLAGE LIAISON REPORT
- 7) LIBRARY IMPROVEMENT PROCESS
 - a) Owner’s Representative report
 - i) Temporary relocation space update
 - b) Committee reports
 - i) Board Liaison to the Village and Commissions
 - ii) Design Process Task Force
 - iii) Construction Oversight
 - iv) Relocation Task Force
 - c) Discussion of security philosophy for Library Improvement Project
- 7) OLD BUSINESS
- 8) NEW BUSINESS
 - a) Board and Library staff representation on new Village planning task force
 - b) Approval of proposed 2012 board meeting dates* and library holiday closures (* Note: November conflict)
 - c) Confirming date and arrangements for holiday event
- 9) EXECUTIVE SESSION
The Board may go into Executive Session (closed to the public) to discuss personnel, legal, real estate and other matters as allowed by Illinois law.
- 10) ADJOURNMENT
The future meetings of the Board: October 19, November 16, December 21, 2011.

The Deerfield Public Library is subject to the requirements of the Americans with Disabilities Act of 1990. Individuals with disabilities who plan to attend this meeting and who require certain accommodations in order to allow them to observe and/or participate in this meeting, or who have questions regarding accessibility of the meeting or the facilities, are requested to contact Mary Pergander at 847-945-3311 to allow the Library to make reasonable accommodations.