

Meeting Agenda
Deerfield Public Library Board of Trustees
August 18, 2010
Revised 8-16-10

- 1) ROLL CALL AND CALL TO ORDER
- 2) OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE BOARD, and CORRESPONDENCE
The Board allocates a total of up to fifteen (15) minutes for this activity. Each person addressing the Board of Trustees is asked to limit his or her comments to a maximum of five (5) minutes. *Discussion items may not be acted upon in the current meeting.* Public correspondence is also shared at this time.
- 3) CONSENT AGENDA – The following items are proposed for approval as a group without further discussion. Prior to the motion to approve these, any board member may request an item be removed from the Consent Agenda and discussed later in the agenda.
 - a) Minutes – Regular meeting July 21
 - b) Balance sheet/Revenues and Expenses/ Financial variance report except check list
 - c) Approval of Adjustment to the Circulation Policy regarding Replacement of Lost or Damaged Items
 - d) Approval of Kill-A-Watt Kit Circulation Policy incorporation into Circulation Policy
 - e) Approval of Environmental (Green)Plan as required for Per Capita Grant 2011
 - f) Review and approval of standards chapter and suggestions for Per Capita Grant 2011
 - g) Recommendation to purchase virtual server
 - h) Recommendation from architect for surveyor contract
 - i) Sample Referendum Communication Plan
- 4) TREASURER REPORT
 - a) Current check list(s)
- 5) LIBRARY DIRECTOR REPORT (Includes updated Circulation statistics)
 - a) Employee satisfaction survey action plan and improvements made to date
- 6) VILLAGE LIAISON REPORT
- 7) STRATEGIC PLAN DISCUSSION
 - a) Draft architectural conceptual drawings
 - b) *Clarification of language for November 2ballot question*
 - c) *Update regarding legal requirements for referendum*
 - d) Plans for public information meetings September 30 and October 2
- 8) OLD BUSINESS
 - a) None
- 9) NEW BUSINESS
 - a) Farmer’s Market feedback
 - b) Hicks Grants recipients
- 10) EXECUTIVE SESSION
The Board may go into Executive Session (closed to the public) to discuss personnel, legal, real estate and other matters as allowed by Illinois law.
- 11) ADJOURNMENT
The future meetings of the Board: September 15, October 20, November 17, December 15, 2010.

The Deerfield Public Library is subject to the requirements of the Americans with Disabilities Act of 1990. Individuals with disabilities who plan to attend this meeting and who require certain accommodations in order to allow them to observe and/or participate in this meeting, or who have questions regarding accessibility of the meeting or the facilities, are requested to contact Mary Pergander at 847-945-3311 to allow the Library to make reasonable accommodations.