

**Meeting Agenda**  
**Deerfield Public Library Board of Trustees**  
**July 21, 2010**

**NOTED CHANGE IN START TIME FOR JULY MEETING – 6 pm**

- 1) ROLL CALL AND CALL TO ORDER
- 2) OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE BOARD, and CORRESPONDENCE  
The Board allocates a total of up to fifteen (15) minutes for this activity. Each person addressing the Board of Trustees is asked to limit his or her comments to a maximum of five (5) minutes. *Discussion items may not be acted upon in the current meeting.* Public correspondence is also shared at this time.
- 3) CONSENT AGENDA – The following items are proposed for approval as a group without further discussion. Prior to the motion to approve these, any board member may request an item be removed from the Consent Agenda and discussed later in the agenda.
  - a) Minutes – June 15 Policy Committee, June 16 Regular Board meeting
  - b) Balance sheet/Revenues and Expenses/ Financial variance report except check list
  - c) Wording change for Circulation Policy removing “household limits” language
- 4) TREASURER REPORT
  - a) Current check list(s)
- 5) LIBRARY DIRECTOR REPORT (Includes updated Circulation statistics)
  - a) Employee satisfaction survey results
- 6) VILLAGE LIAISON REPORT
- 7) STRATEGIC PLAN DISCUSSION
  - a) Review of Open House feedback analysis by CIG
  - b) Review and approval of revised architectural building programming
  - c) Decision regarding whether to proceed with proposed Library Improvement Project including request for a referendum
    - i) Resolution to hold a referendum to expand, remodel, equip, furnish and provide materials for the Library
    - ii) Recommended question for the ballot if decision is made to hold a referendum
  - d) Review of the rules regarding referendum and appropriate/inappropriate behaviors/actions
  - e) Plans for possible presentation to the Village Board on August 2 regarding possible request for referendum
- 8) OLD BUSINESS
  - a) Farmer’s Market activities (July 31, September 25, October 16)
  - b) Request from staff member to further compensate for loss of, or reconsider elimination of, holiday pay for low hour part time employees
  - c) Review of patron behavior issue and patron response
- 9) NEW BUSINESS
  - a) Per capita grant requirements – Bylaws review
  - b) Per capita grant requirement – Personnel standards review
- 10) EXECUTIVE SESSION  
The Board may go into Executive Session (closed to the public) to discuss personnel, legal, real estate and other matters as allowed by Illinois law.
- 11) ADJOURNMENT  
The future meetings of the Board: August 18, September 15, October 20, November 17, December 15, 2010.

The Deerfield Public Library is subject to the requirements of the Americans with Disabilities Act of 1990. Individuals with disabilities who plan to attend this meeting and who require certain accommodations in order to allow them to observe and/or participate in this meeting, or who have questions regarding accessibility of the meeting or the facilities, are requested to contact Mary Pergander at 847-945-3311 to allow the Library to make reasonable accommodations.